

DTC Board Meeting on Wednesday, 6 November 2013

In attendance were Dennis Anderson, Janine Carlson, Joanne Crosta, Linda Deos, Chris Dewees, George Haver, Christine Helweg (PT), Dale Hersch, Jack Jonas, Barry Markman, Kelli O'Neill, Carolyn Teragawa and Frans de Waard. The meeting was called to order at 6:00 pm at the Clubhouse.

1. Previous Minutes of Meeting

The minutes of the October Board meeting were approved with changes.

2. President's Report

Barry reported that to date the nomination committee had identified two members (Barry and Grace) and that he was still in the process of finding a third member. It is the intent to announce the slate for election at the next meeting.

3. Vice-President's Report

- ✓ Kelli reported she, Dennis, and George intend to talk to the public works department about the plan for covering the bleachers next to court 7 similar to the wood structure that currently covers the spectator area in the Community Pool complex.
- ✓ Kelli reported that there was no news on the community pool project.
- ✓ Finally, Kelli reported that she, Jeff Chale and Barry attended the October Parks and Recreation Committee meeting. The issue of the behavior of "homeless" people blocking access to the bathroom and some of their apparently aggressive dogs was addressed. The conclusion was a confirmation that these people need to abide by the same rules as the general public, and that otherwise the police will need to take action.

4. Treasurer's Report

Chris provided a copy of the October Treasurer's report.

5. Club Pro report

- ✓ Dale reported that Tandem Properties has declined to do the cleaning the high school courts. However, Jeff Chale offered to look into it, using the city's equipment. Dale expressed a concern about that equipment, and Dennis and Frans agreed to participate in a test once the equipment is made available. It was agreed that as part of this effort, the DTC will request details about the city's maintenance budget, which will provide input to the Subcommittee on the proposed city – DTC/ DTA arrangements.
- ✓ Linda reported that she had reviewed the proposed DTC/ DTA agreement. However, the agreement still had some details to be spelled out, and was not ready for a vote. It was therefore agreed to circulate the final version by e-mail, and that the board will then vote by e-mail before the next monthly meeting.

6. Membership Report

Nothing to report.

7. School Liaison

Nothing to report. However, Barry agreed to ask Patty to make a list of all Davis courts, indicating if they are either school or city courts.

8. City Liaison Report

- 8.1 Transfer of City services tennis lessons to the DTC/ DTA
Christine Helweg, the city Community Services Superintendent, attended the meeting part time. Christine explained that Community Services were reduced for budgetary reasons. Tennis will no longer be offered through Community Services starting this winter. She then reviewed her proposal for restructuring city revenues flowing from the use of the High School courts by the DTC and the DTA (see the spreadsheet attached to the September meeting notes for details). In particular, the 35% of class revenues

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previously charged for administrative costs, would be maintained, but re-directed to the city's maintenance budget. The court rental fees would continue to be used exclusively for tennis court maintenance. This has however not yet been coordinated with the city's maintenance department. Christine offered to assist in this coordination. Christine also stated that if the DTC/ DTA wanted to advertise tennis classes in the Community Services brochure, this will be possible at a fee. The DTC explained that the proposed fees could be a significant burden to the DTC and that there is an ongoing discussion with the maintenance department about the extent that the DTC could assume maintenance tasks for the High School courts (and possibly other courts that could be permitted to the DTC and/or DTA), such as replacing nets and wind screens (already done by the DTC) and court washing (being considered by the DTC). The DTC also pointed out that this would impact the annual court fees to be paid to the city. Finally, the DTC stated that a number of administrative and financial details need to be worked out before the DTC/ DTA can offer tennis lessons to the public, and that this will probably take a couple of months.

After Christine left the meeting, the board decided to set up a sub-committee to look at all aspects of this issue; members are Joanne, George, Kelli and Frans. Frans will schedule the first meeting (of course other board members will be advised and can attend as well).

8.2 Bike Polo

It was noted that neither the city's Bicycle Coordinator nor any members of the Davis Bike Polo Club were in attendance to address the action items they had agreed to in the previous meeting. Under the previous agenda item, Christine mentioned that Bike Polo will not be on the city council's November meeting. The board voted by acclamation its opposition to the use of tennis courts for Bike Polo.

9. Newsletter Report

- ✓ Joanne asked if the additional membership forms to be printed can still use the current membership fee. Chris advised that it can, and the board agreed to go ahead with the printing of the forms.
- ✓ Joanne stated that she is planning the next newsletter for January. She also wondered if anyone has an idea about the newsletter being read. It was suggested to include some type of interactive item in the next newsletter, which might give that feedback.

10. Social Director Report

Nothing to report.

11. SATA/ USTA Report

Nothing to report.

12. Webmaster Report

Janine reported that she did lease the DTC.net domain name for 5 years for \$78. She also reported that she paid \$107 for webhosting. It was suggested to look into the feasibility of a free web hosting service.

13. Women Interclub Rep

Carolyn had nothing to report about the Interclub tennis. However, she did address the history of the issue that came up during an interclub match in which a visiting player had complained about the condition of the courts. She also solicited some opinions about adherence to SATA rules.

14. Men Interclub Rep

Nothing to report.

15. Clubhouse Manager Report

Nothing to report.

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16. Fundraising Director Report

Nothing to report; position is vacant.

17. Open Forum

- ✓ Jeff's tennis program will be on the agenda for December.
- ✓ The 2014 annual meeting will be on 22 January.

The meeting adjourned at 8.00pm. The next meeting will be on Wednesday, 4 December 6.00 pm in the clubhouse.

Action Items for the next meeting:

1. Dale/ Sally to get Tandem bid for court washing after trial run. **Closed**
2. Men's Interclub Rep to see to it that those men captains who have not yet signed the Clubhouse Agreement do so. **Open**
3. Dale to e-mail the final agreement to the board members. **Open**
4. The Board to get back to the City on their tennis lesson proposal. **Open**
5. Barry to finalize the nominating committee. **Open**
6. Linda to review the draft DTC/ DTA agreement. **Closed**
7. George to contact the City regarding the bathroom access issue. **Closed**
8. Patty to contact the school district and clarify if Redwood Park is in their domain and what the permitting process for those courts is. **Open**
9. Barry to contact Patty on preparing a list of all courts and under whose domain they fall. **New**
10. Jeff to formalize racket donations drop-off and obtain cost estimates for temporary nets and Tennis balls. **Open**
11. Dale and Jeff to schedule court washing with city equipment (if possible). **New**
12. Frans to call a meeting for the sub-committee on taking on the city's tennis lessons activities. **New**
13. George to contact the city for obtaining their budget numbers for court washing. **New**

Attachments

- Agenda, November Board meeting
- Treasurer's Report for October 2013

Agenda Items for the DTC monthly Board Meeting Wednesday, 6 November 2013

1. **Approve Minutes from 2 October 2013 (Frans)**
2. **President's Report**
Action item: Barry to finalize the nominating committee.
3. **Vice President Report (Kelli)**
 - ✓ Update, if any, on the Hull Memorial aka The Bleachers Project.
 - ✓ Update, if any, on the community pool project.
4. **Treasurer's Report (Chris)**
5. **Club Pro Report (Dale)(Sally)**
Action item: Sally to get bids from Tandem Properties for court washing.
Action Item: Linda to review the draft DTC/ DTA agreement.
6. **Membership (JJ)**
7. **School Liaison (Patty)**
Action Item: Patty to contact the school district and clarify if Redwood Park is in their domain and what the permitting process for those courts is.
8. **City Liaison Report (George)**
Action item: The Board to get back to the City on their tennis lesson proposal.
Action item: George to contact the City regarding the bathroom access issue.
 - ✓ Bike Polo follow-up
9. **Newsletter Report (Joanne)**
10. **Social Director Report (Linda)**
11. **SATA/USTA Report (Carol)**
 - ✓ Proposal to promote tennis in Davis
12. **Webmaster Report (Janine)**
Action Item: Janine to lease the domain name for 5 years for \$78
13. **Women Interclub Rep (Carolyn)**
 - ✓ SATA/ Interclub concerns relating to court conditions
14. **Men Interclub Rep (Jeff)**
Action Item: see to it that those men captains that have not yet signed the Clubhouse Agreement do so.
Action Item: Jeff to formalize racket donations drop-off and obtain cost estimates for temporary nets and Tennis balls.
15. **Clubhouse Manager Report (Dennis)**
16. **Fundraising Director Report (Vacant)**
17. **Open Forum (Board Members and any attendees)**

DTC Treasurer's Report for October 2013

Wells Fargo Business Checking balance 11/1/13 was \$ 3114.32

Inflows:

\$ 38.82—dues
\$ 1166.00—SATA Junior tourney
\$ 800.00—Court fees from Dale H.

Outflows:

\$ 100.00—required transfer to Savings for October
\$ 1087.50—City of Davis—court fees July-Sept.
\$ 980.66—Dale Hersch-SATA tourney share and expenses
\$ 325.90—Dennis Anderson—A/C cage and clubhouse expenses
\$ 12.00—bounced SATA tourney check
\$ 25.00—bounced check fee at Wells Fargo

Wells Fargo Business Savings Balance 11/1/13 was \$ 2435.93

Inflows:

\$ 100.00—transfer from checking for August
\$.10—interest for October

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1. Will pursue reimbursement of bounced check from Junior tourney
 2. Earnings from savings interest soared 10% this month

Prepared and Submitted by Christopher Dewees, DTC Treasurer