

## DTC Board Meeting on Wednesday, 4 December 2013

In attendance were Janine Carlson, Joanne Crosta, George Haver, Dan Cornford (PT), Sally Hosley (PT), Kelli O'Neill, Carol Rose, Carolyn Teragawa and Frans de Waard. The meeting was called to order at 6:00 pm at the Clubhouse.

### **1. Previous Minutes of Meeting**

The minutes of the November Board meeting were approved.

### **2. President's Report**

- ✓ Barry reported by e-mail that to the nomination committee is in place, consisting of himself, Grace Vaughn and Robert Glassburner. The invitation for additional candidates for positions that are up for (re)election has been sent out on 3 December to the entire membership. The annual General Meeting, combined with the monthly Board meeting, will be on 22 January.
- ✓ It was noted that the DTC/ DTA agreement has formally been signed off by the DTC President and the DTA Director on 23 November.

### **3. Vice-President's Report**

- ✓ Kelli O'Neill reported no new developments with regards to the bleacher project, bike polo and community pool project.

### **4. Treasurer's Report**

Chris provided a copy of the November Treasurer's report by e-mail (attached).

### **5. Club Pro report**

- ✓ Sally reported that she will continue coaching the Special Olympics in May '14. She will need volunteers at that time.

### **6. Membership Report**

Nothing to report.

### **7. School Liaison**

George and Janine reported that they prefer to have play permits on Saturday afternoon for the winter. They will work it out with Patty.

### **8. City Liaison Report**

- ✓ George, Kelli and Frans reported on the progress of the sub-committee for responding to the City on taking on tennis lessons previously offered by the Community Services department. The sub-committee will meet again on 6 December and will then prepare a draft recommendation for the Board to review. The target is to meet with the City after the annual General meeting.

### **9. Newsletter Report**

- ✓ Joanne Crosta reported that she is in progress for the next newsletter.

### **10. Social Director Report**

Linda Deos reported by e-mail that she is in favor of continuing Saturday drop-ins in 2014. The Board voted also in favor and Janine Carlson will publish a new Doodle for Board members to sign up as coordinator.

### **11. SATA/ USTA Report**

- ✓ Carol Rose reported that SATA had its General Meeting and elected three new Board members. She also plans to hang SATA poster on Davis public courts, if agreed to by the City.
- ✓ Kelli presented the SATA winners certificates that will be added to the clubhouse wall of fame, as follows:

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- Men's 50+ Doubles Regular
- Women's 4.0 Doubles, Saturday
- Women's 8.0 Doubles, Tuesdays

### **12. Webmaster Report**

Janine Carlson reported that she has essentially completed the new format website and is ready to publish it on the new free host server. It was noted that Board member e-mails had all be in favor, and the Board voted in favor of proceeding accordingly.

### **13. Women Interclub Rep**

Carolyn Teragawa reported that there is no interclub going on now, but that she is working on setting up an "in-house" league for Davis.

### **14. Men Interclub Rep**

Nothing to report.

### **15. Clubhouse Manager Report**

- ✓ Joanne reported that during the previous clubhouse cleaning she noted wear of the floor around the entrance and the sink. She proposed to buy two additional "runners" for protection. The Board agreed a budget not to exceed \$60. Janine will Doodle for the next "deep cleaning" of the clubhouse.

### **16. Fundraising Director Report**

Nothing to report; position is vacant.

### **17. Open Forum**

- ✓ Dan Cornford attended the meeting on the subject of setting up a system for lost & found items left behind on the courts. After some discussion, it was agreed that those items should be kept in the clubhouse (it was though that they would move on if kept in a box on the court). It was thought that there would usually be someone on the courts (Pro or Board member) who could take care of putting the item in the clubhouse (currently 5 water bottles and one cap are kept in the clubhouse). It was further agreed to hang a few placards on the court fence with an e-mail address for those who want to inquire if something has been found and is kept in the clubhouse. In addition, it can be published on the DTC FB upon request.
- ✓ George reported that a DTC member is proposing to donate his Table Tennis table to the DTC for use in the clubhouse. This item was previously discussed in May '12, but no Board decision has been recorded at that time.

The meeting adjourned at 7.45pm. The next meeting will be on Wednesday, 22 January 6.00 pm in the clubhouse. This will be the combined annual General Meeting and monthly Board meeting.

Action Items for the next meeting:

1. Men's Interclub Rep to see to it that those men captains who have not yet signed the Clubhouse Agreement do so. **Closed**
2. Dale to e-mail the final agreement to the board members. **Closed**
3. The Board to get back to the City on their tennis lesson proposal. **Open**
4. Barry to finalize the nominating committee. **Closed**
5. Patty to contact the school district and clarify if Redwood Park is in their domain and what the permitting process for those courts is. **Open**

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6. Barry to contact Patty on preparing a list of all courts and under whose domain they fall. **Open**
7. Jeff to formalize racquet donations drop-off and obtain cost estimates for temporary nets and Tennis balls. **Closed**
8. Dale and Jeff to schedule court washing with city equipment (if possible). **Open**
9. Frans to call a meeting for the sub-committee on taking on the city's tennis lessons activities. **Closed**
10. George to contact the city for obtaining their budget numbers for court washing and cleaning. **Open**
11. The Board to decide at the next meeting on accepting a Table Tennis Table for the clubhouse. **New**

Attachments

- Agenda, December Board meeting
- Treasurer's Report for November 2013

## Agenda Items for the DTC monthly Board Meeting Wednesday, 4 December 2013

1. **Approve Minutes from 6 November 2013 (Frans)**
2. **President's Report**  
Action item: Barry to finalize the nominating committee.
3. **Vice President Report (Kelli)**
  - ✓ Update, if any, on the Hull Memorial aka The Bleachers Project.
  - ✓ Update, if any, on the community pool project.
4. **Treasurer's Report (Chris)**
5. **Club Pro Report (Dale)(Sally)**
  - ✓ Final DTC/ DTA Agreement
  - Action item: Dale and Jeff to schedule court washing with city equipment (if possible)
6. **Membership (JJ)**
7. **School Liaison (Patty)**  
Action Item: Patty to contact the school district and clarify if Redwood Park is in their domain and what the permitting process for those courts is.
8. **City Liaison Report (George)**  
Action item: Subcommittee to report on approach for getting back to the City on their tennis lesson proposal.
9. **Newsletter Report (Joanne)**
10. **Social Director Report (Linda)**
  - ✓ Saturday Drop-ins – continue for 2014?
11. **SATA/USTA Report (Carol)**
  - ✓ Proposal to promote tennis in Davis
12. **Webmaster Report (Janine)**
13. **Women Interclub Rep (Carolyn)**
14. **Men Interclub Rep (Jeff)**  
Action Item: see to it that those men captains that have not yet signed the Clubhouse Agreement do so.  
Action Item: Jeff to formalize racket<sup>qu</sup> donations drop-off and obtain cost estimates for temporary nets and Tennis balls.
15. **Clubhouse Manager Report (Dennis)**
  - ✓ Quarterly Deep Clean – signups for 2014 needed.
16. **Fundraising Director Report (Vacant)**
17. **Open Forum (Board Members and any attendees)**

**DTC Treasurer's Report for November 2013**

**Wells Fargo Business Checking balance 11/27/13 was \$ 2843.96**

Inflows:

\$ 58.38—dues

Outflows:

\$ 186.73—reimburse Janine Carlson for Go Daddy website fees

\$ 67.01—reimburse Linda Deos for Tennis social food

\$ 75.00—SATA Club dues for 2014

**Wells Fargo Business Savings Balance 11/27/13 was \$ 2435.93**

No activity as of Nov. 27th

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1. Dues will begin to flow in during December
  2. Will have invoice for liability insurance from USTA

Prepared and Submitted by Christopher Dewees, DTC Treasurer