

DTC Board Meeting on Wednesday, 4 September 2013

In attendance were Janine Carlson, Joanne Crosta, Linda Deos, George Haver, Jack Jonas, Barry Markman, Patty Nishi, Carolyn Teragawa, and Frans de Waard. The meeting was called to order at 6:00 pm at the Clubhouse.

1. Previous Minutes of Meeting

The minutes of the August Board meeting were approved.

2. Open Forum

✓ It was agreed to revise the Clubhouse Agreement as annotated by Frans.

Action: Janine who has the native MSWord file. Post meeting note: the revised form is on-line.

3. Membership Report

Jack Jonas presented the revisions to the membership form. Frans agreed to finalize the form. Post meeting note: the revised form is on-line.

In addition, Jack reported that 5 new members had signed up.

4. School Liaison

Patty Nishi reported that all permits for the remainder of this year are in place.

5. Fundraising Director Report

Nothing to report; position is vacant.

6. City Liaison Report

George Haver and Frans de Waard reported that the information that had been gathered on the condition of satellite courts has been sent to the City. The City had already obtained some estimates, but agreed to add Bruce Sheldon from Woodland to the list of potential bidders.

In addition, George reported that the City has contacted him with regard to the DTC taking on certain responsibilities of all City sponsored tennis lessons (at the high school courts). The City intends to get out of the business of registering players who want to take lessons and the DTC is in principle in agreement to take on these responsibilities. The DTC would in turn refer this to Dale Hersch and his staff of tennis instructors. The City provided the DTC with a draft financial impact spreadsheet (attached), but this change will also impact other financial arrangements between the City, the DTC and the DTA. The City indicated that they would like to hear back from the DTC by the end of September.

7. Newsletter Report

Joanne Crosta proposed, and the Board agreed, that she would like to issue the next newsletter early October, so as to include the results of the end of September tournament. She asked Board members to provide her with input if possible.

8. Social Director Report

Linda Deos confirmed the next Social on 27 September. As far as Drop-in coordinators are concerned, the only date not yet covered is 12 October.

9. SATA/ USTA Report

Carol Rose reported by e-mail the following:

SATA Fall leagues begin on 7 September. There are 2 rule changes:

1. It is acceptable to have courts at two separate locations as long as the courts are within the same park district.

DTC Board Meeting on Wednesday, 4 September 2013

2. **Minimum Court Guarantee:** To guarantee that SATA accommodate all teams from a member club, the member club must provide a minimum number of courts and be prepared to provide additional courts equivalent to one half of each team's matched, if necessary. The minimum number of courts is specified by time slot.

In addition, under USTA news, the Natomas Racquet Club will host the 2013 Sacramento \$100,000 Challenger, September 28 – October 6. 55+ will be admitted free Monday – Thursday. 17 and under will be admitted free for the entire event.

Finally Carol presented a proposal (attached) for promoting tennis and maintaining the courts in the community; this will be on the agenda for the next meeting.

10. Webmaster Report

Janine Carlson proposed, and the Board agreed, to add contact information to the website for the Social, Newsletter and Interclub men and women directors, in addition to the existing contact information for Info, Membership and Clubhouse Manager.

11. Women Interclub Rep

Carolyn Teragawa reported that all captains have signed the Clubhouse Agreement. Completed forms are to be given to Dennis.

12. Men Interclub Rep

Nothing to report.

13. Clubhouse Manager Report

With the recent experience of the bathroom key that was not returned to the lockbox (in the meantime George obtained a copy from the city), Barry Markman recommended that the key should be kept in the clubhouse and that the codes for the lockbox and the clubhouse be changed to be the same (the remaining keys in the lockbox are for the clubhouse backdoor in case of a problem with the front door, and court door locks). Barry will ask Dennis if this can be done before the upcoming weekend. In addition, he recommended attaching a very large label to the key, to discourage someone inadvertently keeping it.

Keeping in mind that use of the bathrooms near the court is for sanctioned events, and that the code is for Board Members and Captains, Barry will ask Dale to refer other players to bathrooms at the Vet or Library.

Joanne also reported that she and Dennis had purchased three rugs to dampen the sound in the clubhouse. Their impact was judged negligible and the larger rug will be returned.

14. Treasurer's Report

Barry handed out the report for August.

15. Vice-President's Report

Nothing to report.

16. Club Pro report

Barry stated that he will ask Dale if he needs volunteers to help with the tournament at the end of September. If so, Dale should contact Carolyn.

In addition, Barry reported that he met with Dale on formalizing the agreement between the DTC and the DTA. Dale promised to have a draft agreement for the next meeting.

The meeting adjourned at 7.30pm. The next meeting will be on Wednesday, 2 October 6.00 pm in the clubhouse.

DTC Board Meeting on Wednesday, 4 September 2013

Action Items for the next meeting:

1. Sally to get tandem bid for court washing. **Open**
2. Jack to draft a revision to the membership form for including a self rating and work with Kelli to include ranking on the form and the membership list. **Closed**
3. Men's Interclub Rep to see to it that those men captains who have not yet signed the Clubhouse Agreement do so. **Open**
4. Linda to revise the Clubhouse Agreement with a reference of insurance for sanctioned events. **Closed**
5. Barry to work with Dale on a written agreement. **Open**
6. Dennis to work with Joanne on clubhouse rugs. **Closed**
7. Frans to work with George on pulling together information on satellite court conditions and repair costs for meeting with the City. **Closed**
8. Janine to revise the Clubhouse Agreement. **New**
9. The Board to get back to the City on their tennis lesson proposal. **New**

Attachments

- Agenda, September Board meeting
- Treasurer's Report for August 2013
- City of Davis draft proposal on tennis lessons at the high school courts
- Proposal to promote tennis in Davis

Agenda Items for the DTC monthly Board Meeting Wednesday, 4 September 2013

- 1. Open Forum (Board Members and any attendees)**
 - ✓ Revision to the Clubhouse Agreement to add existing insurance arrangements for sanctioned events.
- 2. Membership (JJ)**

Action Item: draft a revision to the membership form for including a self-rating.
- 3. School Liaison (Patty)**
- 4. Fundraising Director Report (Vacant)**
- 5. City Liaison Report (George)**

Action Item: Frans to work with George on pulling together information on satellite court conditions and repair costs for meeting with the City.
- 6. Newsletter Report (Joanne)**
- 7. Social Director Report (Linda)**
- 8. SATA/USTA Report (Carol)**
- 9. Webmaster Report (Janine)**
- 10. Women Interclub Rep (Carolyn)**

Action Item: see to it that those women captains that have not yet signed the Clubhouse Agreement do so.
- 11. Men Interclub Rep (Jeff)**

Action Item: see to it that those men captains that have not yet signed the Clubhouse Agreement do so.
- 12. Clubhouse Manager Report (Dennis)**

Action Item: Dennis to work with Joanne on clubhouse rugs.
- 13. Treasurer's Report (Chris)**
- 14. Vice President Report (Kelli)**
 - ✓ Update, if any, on the Hull Memorial aka The Bleachers Project.
 - ✓ Update, if any, on the community pool project.
- 15. Club Pro Report (Dale)(Sally)**

Action item: Sally to get bids from Tandem Properties for court washing.
Action Item: Barry to work with Dale on a written agreement.
- 16. Approve Minutes from 7 August 2013 (Frans)**

DTC Treasurer's Report for August 2013

Wells Fargo Business Checking balance 9/1/13 was \$ 3520.29

Inflows:

\$ 38.82—dues

Outflows:

\$ 100.00—required transfer to Savings for August

\$ 3412.00—Clubhouse HVAC unit

\$ 200.00—Reimburse Dale Hersch for new banners

Wells Fargo Business Savings Balance 9/1/13 was \$ 2235.74

Inflows:

\$ 100.00—transfer from checking for August

\$.10—interest for July

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1. I anticipate a modest inflow of 2013 dues as the Fall SATA and USTA seasons start up.
 2. September expenses will include a security cage for the new HVAC unit.

Prepared and Submitted coolly by Christopher Dewees, DTC Treasurer

From Carol Rose
04AUG13

Proposal

The Davis Tennis Club has determined that keeping all the public courts in the City of Davis in good repair should be a priority for us. To best approach that goal, several items need to be addressed:

- DTC create a business model which will help us determine what percentage of annual dues can be diverted to these projects.
- Establish an agreement with the City of Davis to match all of our donations. This item needs a written agreement.
- Create a thorough list of needs, to be updated yearly.
- Establish a donor class of members who will, in addition to paying yearly dues, give a set fee (\$200+) to go solely toward these capital improvements. This donor class will choose the projects each year, and, perhaps, determine the amounts spent on each depending on available funds.
- Enlist large corporate sponsors in the Davis area that support tennis programs.
- Establish an endowment by setting aside a certain percentage each year from dues and sponsor donations.

04 AUG 13

City of Davis Proposal

	FY08-09 Actual	FY09-10 Actual	FY10-11 Actual	FY11-12 Actual	FY12-13 Actual	FY13-14 Budgeted
Total Revenue - Youth & Adult	\$14,062	\$9,739	\$9,102	\$5,278	\$9,100	\$8,070
City's 35% of class revenues	\$4,922	\$3,409	\$3,186	\$1,847	\$3,185	\$2,825
Annual Court Rntls	\$4,326	\$4,326	\$4,326	\$4,350	\$4,350	\$4,480
Total City Revenues (Tennis)	\$9,248	\$7,735	\$7,512	\$6,197	\$7,535	\$7,305
Annual 6-yr Average	\$7,589					

Proposal - \$7,500 annual court rental fee, with 2.5% inflator beginning in FY14-15 (5-yr contract term)