

DTC combined monthly Board Meeting and General Membership Meeting on Wednesday
22 January 2014

In attendance were Barry Markman, Caroline Teragawa, Kelli O'Neill, Carol Rose, Jack Jonas, George Haver, Joanne Crosta and Chris DeWees. Grace Vaughn was also present representing the nomination committee and general membership. The meeting was called to order at 6:00 pm at the Clubhouse.

1. Previous Minutes of Meeting

The minutes of the December Board meeting were approved.

2. President's Report

Barry reported that Patty Nishi is in the process of inventorying the courts to determine courts owned by the City of Davis versus the Davis School District. Barry explained that DTC must permit City courts from the City while DTC does not have to permit school district courts.

The nomination committee (Barry Markman, Grace Vaughn and Robert Glassburner) presented their nominations for the 2014 DTC board as follows:

- President: Kelli O'Neill
- Vice-President: Open
- City Liaison: George Haver
- School District Liaison: Patty Nishi
- Women's Interclub Coordinator: Carolyn Teragawa
- Social Director: Linda Deos
- Fundraising Director: Open

The board members and Grace, the only general member present at the meeting, unanimously approved the nomination committee's recommendation.

3. Vice-President's Report

Kelli had nothing new to report regarding the progress of the Pool Complex Project or the Bleacher's Project.

4. Treasurer's Report

Chris provided the DTC Treasurer's Report for December 2013 and the Year-End Report. Both documents are attached.

5. Club Pro report

- ✓ Barry provided a report for Dale, Sally and Jeff who all couldn't attend the meeting. Barry reported that Jeff and Dale are arranging a trial wash of the community courts to determine the cost of washing them. Dale recognizes the need to keep the city lessons affordable in accordance with the DTC's mission to promote tennis in Davis to everyone. Dale will make more of an effort to attend the board meetings.
- ✓ Sally sent the dates for the Special Olympics to Patty. She's waiting for a confirmation of them.

6. Membership Report

Jack reported that the membership renewals are slowly coming in. The Board voted to recognize Jeff Chale as a club pro and as such waved the DTC membership fees for a family membership.

7. School Liaison

Patty is working with Sally to obtain the court permits for the Special Olympics.

8. City Liaison Report

DTC combined monthly Board Meeting and General Membership Meeting on Wednesday
22 January 2014

- ✓ George read the summary of the DTC proposal to the City regarding the Community Tennis Lessons. Barry suggested that language should be added to section 1 paragraph 4 the summary to clarify that DTC agrees to take over the washing of the Community Courts on a trial bases for one year. This was recommended as a safety net should Jeff discontinue washing the courts and cause the DTC then to hire another person to wash them for a higher fee. The Board agreed to the proposal with the above amendment.
- ✓ There was also discussion of using the money the City saved from not washing the courts (\$2293) toward other tennis related projects in the city. The board agreed that it would be better not to make use requests for the money and let it sit to be used as good will for future tennis related city projects. The proposal is attached.

9. Newsletter Report

Joanne had nothing new to report.

10. Social Director Report

Barry provided the report in Linda's absence. Barry reported that Woodland Tennis Club is not going to put on the Frostbite Tournament this year and it may be an opportunity for DTC to take on the tournament this Winter or another one in the Spring. The board agreed to put it as an action item on the agenda for the next meeting in March.

11. SATA/ USTA Report

Carol reported that Spring SATA league starts March 1. She recommended that DTC SATA liaisons send out a reminder notice to captains to sign up their teams. Carolyn agreed to send the message to the women's teams and Kelli will ask Jeff Chale to do the same for the men's teams. SATA will be providing a \$25-\$30 scholarships (total \$500) to those in high school who want to participate in Jr. Grand Prix SATA tournaments.

12. Webmaster Report

Barry provided the report in Janine's absence. The website has been migrated to the DCN provider and Janine has transferred the DavisTennisClub.org email accounts to Google Apps. She will cancel the web hosting portion of our GoDaddy account since the club is now at DCN. DTC will continue to use GoDaddy for the domain registration of the web site. Janine will work with Jack to make the membership list available on the website.

13. Women Interclub Rep

Carolyn will work on getting the captains to sign up for Spring SATA.

14. Men Interclub Rep

Nothing to report.

15. Clubhouse Manager Report

Barry provided an update for Dennis in his absence. Dennis had a spare key made of the front door which he gave to the City should the City need emergency access to the clubhouse. The City already had a key to the backdoor. Dennis is making arrangements with Dale to spray the closet for pests. Dennis is looking into replacing the back door lock with a combo lock to make it easier to close and secure if the building code allows for such a lock. He'll provide a report at the next board meeting in March.

16. Fundraising Director Report

There was discussion on removing this as a position. The Board will discuss eliminating this position at the next meeting.

17. Open Forum

- ✓ The Board unanimously voted to accept a donation of a ping pong table that will be used in the clubhouse.

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22 January 2014

- ✓ The board will look at accepting the club pro positions as voting members of the board.

The meeting adjourned at 7.30pm. The next meeting will be on Wednesday, 5 March at 6.00 pm in the clubhouse.

Action Items for the next meeting:

1. The Board to get back to the City on their tennis lesson proposal. **Open**
2. Patty to contact the school district and clarify if Redwood Park is in their domain and what the permitting process for those courts is. **Open**
3. Barry to contact Patty on preparing a list of all courts and under whose domain they fall. **Open**
4. Dale and Jeff to schedule court washing with city equipment (if possible). **Open**
5. George to contact the city for obtaining their budget numbers for court washing and cleaning. **Closed**
6. The Board to decide at the next meeting on accepting a Table Tennis Table for the clubhouse. **Closed**
7. Frans to put Winter or Spring tournament on the agenda for the next meeting. **New**
8. Carolyn to send the message to the women's teams and Kelli to ask Jeff Chale to do the same for the men's SATA teams for signing up. **New**

Attachments

- Agenda, January Board meeting
- Treasurer's Report for December 2013 and the full year 2013
- DTC Proposal to the City

**Agenda Items for the combined DTC monthly Board Meeting and General
Membership Meeting on Wednesday, 22 January 2014**

- 1. Approve Minutes from the Board Meeting held on 4 December 2013 (Barry)**
- 2. President's Report (Barry)**

Action item: Barry to contact Patty on preparing a list of all courts and under whose domain they fall.
- 3. Elections and By-laws (Board)**
 - ✓ Nominating Committee to nominate Board member candidates (see attachment)
 - ✓ Elect and re-elect Board members
- 4. Vice President Report (Kelli)**
 - ✓ Update, if any, on the Hull Memorial aka The Bleachers Project.
 - ✓ Update, if any, on the community pool project.
- 5. Treasurer's Report (Chris)**
- 6. Club Pro Report (Dale)(Sally)**

Action item: Dale and Jeff to schedule court washing with city equipment (if possible)
- 7. Membership (JJ)**
- 8. School Liaison (Patty)**

Action Item: Patty to contact the school district and clarify if Redwood Park is in their domain and what the permitting process for those courts is.
- 9. City Liaison Report (George)**

Action item: George to contact the city for obtaining their budget numbers for court washing and cleaning.

Action item: Subcommittee to report on approach for getting back to the City on their tennis lesson proposal.
- 10. Newsletter Report (Joanne)**
- 11. Social Director Report (Linda)**
- 12. SATA/USTA Report (Carol)**
- 13. Webmaster Report (Janine)**
- 14. Women Interclub Rep (Carolyn)**
- 15. Men Interclub Rep (Jeff)**
- 16. Clubhouse Manager Report (Dennis)**
- 17. Fundraising Director Report (Vacant)**
- 18. Open Forum (Board Members and any attendees)**
 - ✓ The Board to decide at the next meeting on accepting a Table Tennis Table for the clubhouse.

DTC Treasurer's Report for December 2013

Wells Fargo Business Checking balance 12/31/13 was \$ 2917.62

Inflows:

\$ 273.66—dues

Outflows:

\$ 200.00—2 required transfers to Savings

Wells Fargo Business Savings Balance 11/27/13 was \$ 2636.13

Inflows:

\$ 200.00—transfer from checking

\$.10—interest

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1. Dues starting to flow in January
 2. USTA will finally cash our check for liability insurance (\$165)

Prepared and Submitted by Christopher Dewees, DTC Treasurer

Category Summary Report

1/1/13 through 12/31/13

Category	1/1/13- 12/31/13
Inflows	
Court fees received	2,400.00
Donation to Court Fund	425.00
Dues	5,315.28
tournament entry fees	3,271.90
Total Inflows	11,412.18
Outflows	
Accounting	150.00
Ads	75.00
Clubhouse Project	3,737.90
Court fees	3,262.50
Dues Paid	75.00
Insurance	165.00
Miscellaneous	115.00
Postage	170.00
Returns	40.00
Subscriptions	287.56
Supplies	2,192.88
Tournament management	2,388.48
Total Outflows	12,659.32
Net Inflows/Outflows	-1,247.14

City of Davis Proposal to the DTC Regarding Community Tennis Lessons

Summary for the Annual DTC General Meeting on 22 January 2014

Introduction

On 4 August 2013, the DTC received an informal proposal from the City of Davis to take responsibility for offering tennis lessons to the community. The City had decided to discontinue offering these lessons, in order to lower its administrative costs.

In connection with this offer, City proposed to increase the Annual Court Rental fees for the DTC from \$4350 to \$4480, and to have the DTC pay an additional \$3020, presumably related to court maintenance costs at the community courts, for a proposed total of \$7500. Keeping in mind that the City previously budgeted for 2014 \$2825 of administrative fees from students, this is an increase to the DTC of \$325 counting those fees from other sources, or \$3150 if those fees have to be paid by the DTC and the DTA. The DTC organized a subcommittee consisting of George Haver, Kelli O'Neill, Joanne Crosta and Frans deWaard, and with input from Dale Hersch, to study the City's proposal and prepare a response to the City, to be submitted in February 2014.

Summary Position of the DTC

1. Proposed Fees

- ✓ Current court rental fees of \$4350 for sanctioned event are reasonable.
- ✓ The City's budgeted 35% of class revenues should no longer apply, since the City will no longer administer the community lessons.
- ✓ Current annual DTC expenses of approximately \$600 for nets, straps, windscreens and Squeegees should be taken into account, since they can be reasonably be considered court maintenance costs.
- ✓ The DTC has proposed to wash and blow the community courts and thereby save the City a budgeted cost of \$2293,50 (keeping in mind that the DTC/ DTA may be able to this work at a lower cost, but it will still be an increase of its costs estimated at \$1260, and will be done on a trial basis for 1 year).

2. DTA Considerations

- ✓ Once the City has delegated community lessons to the DTC and the DTA will provide these lessons under its agreement with the DTA, the DTA can structure these lessons as they see fit, as long as it is in agreement with the DTC policy to offer reasonably priced lessons to the community in order to promote tennis in the community.
- ✓ The DTA will consider the administration of these lessons to be part of their normal cost of doing business.

3. Walnut Courts

- ✓ The DTC will request to City to make 2 courts available at Walnut in case the DTA wants to increase its lessons without overly burdening the community courts. In first instance this should be at no additional cost, given the state of the Walnut courts.

4. Promotion of Community Lessons

- ✓ The DTC will arrange for including community lessons in the City's brochure and split the cost with the DTA (Note: the City cannot directly point to the DTA, but can to the DTC as a sponsored organization).

Conclusion

The DTC will accept to promote and offer community tennis lessons through its arrangements with the DTA for total court fees of \$4350 in 2014/15. Taking into account the cost savings to the City for washing/ blowing, and a related cost increase for the DTC/ DTA as well as the cost of nets, etc., the DTC accepts paying the current annual courts rental fee, even though these costs, when deducted from the City's proposal, would reduce the total fee below \$4350.