

## DTC monthly Board Meeting on Wednesday 1 July 2015

In attendance were, Janine Carlson, Veronica Dunn (PT), George Haver, Cheri Herman, Kelli O'Neill, Carolyn Teragawa (PT), Grace Vaughn, and Frans de Waard. The meeting was called to order at 6:10 pm at the Clubhouse.

### **1. Previous Minutes of Meeting**

The minutes of the June Board meeting were approved without changes.

### **2. President's Report**

George and Kelli reported in their last meeting with George Parker, the current Director of DJUSD facilities, in particular that:

- ✓ The DJUSD is following up with the City on the implementation of the MOU regarding court maintenance, and that this MOU needs to be revised in the event that the City is not fully implementing it.
- ✓ George Parker shared a cost estimate for repairs of the Community Courts (attached).
- ✓ There was some discussion on how the DTC monies paid to the City are used.
- ✓ The City Council will discuss 5% utility tax proposal for June 2016 ballot to fund existing infrastructure (roads and park facilities) at July 7<sup>th</sup> meeting.

It was agreed to send an e-mail to the membership about the City Council meeting on 7 July, during which tennis court repairs may be discussed.

Frans will circulate/ enter in Dropbox the completed House Rules, after incorporating comments and adding the rules for the bathroom key. Once agreed, the rules can be published on the website and an e-mail can be sent to all members.

### **3. Vice-President's Report**

- ✓ Cheri mentioned that the City website does not yet state if the proposed budget (with the Walnut repair funds) has been approved.
- ✓ Cheri also stated that, based on its use and feedback, the preparation of the "Tennis Plan" can be considered a success. All present agreed.

### **4. Treasurer's Report**

Chris provided the DTC Treasurer's Report for June 2015 by e-mail (see attachment).

### **5. Club Pro report**

Kelli contacted Dale for court cleaning using just a blower, and Dale promised to get back with a cost estimate.

### **6. Membership Report**

Kelli reported that she further discussed "membership reciprocity" with Art Williams (Woodland Tennis Club), Kevin Ford (West Sac), and Charlie Newcombe (UCD). They all reacted favorably to a 50% discount for "local area clubs", but other details still need to be addressed, such as voting rights.

### **7. School Liaison**

Nothing to report.

### **8. City Liaison Report**

Nothing to report.

### **9. Newsletter Report**

Nothing to report.

### **10. Social Director Report**

Nothing to report.

### **11. SATA/ USTA Report**

Nothing to report.

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### **12. Webmaster Report**

Nothing to report.

### **13. Women Interclub Rep**

Nothing to report.

### **14. Men Interclub Rep**

Carolyn reported that she sent an e-mail to Mike Ramos, who is considering taking on this role.

### **15. Clubhouse Manager Report**

✓ Frans reported that the additional display box and DTC/ USTA/ SATA poster have been installed on the bulletin board.

✓ There was no update on renewal of court light bulbs.

### **16. Open Forum**

George proposed that the DTC should re-emphasize to the DJUSD and the City that both the DTC and the USTA can contribute to the repair and/or rebuilding of courts. It was agreed that this be brought up at the next available meetings.

The meeting adjourned at 7.15pm. The next meeting will be on Wednesday, 5 August at 6.00 pm in the clubhouse.

Action Items for the next meeting:

1. All to review the draft of House Rules, which is intended to also address UCD Tennis Club members, students and WTC members, and "membership reciprocity". **Open**
2. Discuss replacement of Jeff Chale at Men's Interclub Coordinator. **Open**
3. Kelli to contact Dale on blowing the courts. **Open**
4. George and Kelli to emphasize to the DJUSD and the City that both the DTC and the USTA can contribute to the repair and/or rebuilding of courts. **New**
5. Grace to send an e-mail to the membership about the City Council meeting on 7 July, during with tennis court repairs may be discussed. **New**
6. Frans to finalize the House Rules. **New**

Attachments

- Agenda, July Board meeting
- Treasurer's Report for June 2015
- Cost estimate from the DJUSD for repairing the Community Courts

## **Agenda Items for the DTC monthly Board Meeting on Wednesday, July 1, 2015**

### **1. Approve Minutes from the Board Meeting held on June 3, 2015.**

### **2. House Rules**

*Informational Item:* Frans to report on his progress in creating the new House Rules document.

### **3. Davis Community Tennis Plan**

*Informational Item:* Meeting with George Parker, the relatively new facilities director for DJUSD - George\Kelli to provide "take-aways" from meeting. Summarize recent Redwood Park Courts issue at Cesar Chaves School. City Council to discuss 5% utility tax proposal for June 2016 ballot to fund existing infrastructure (roads and park facilities) at June 7<sup>th</sup> meeting.

### **4. Membership Reciprocity with Yolo Community Tennis Clubs**

*Information Item:* Kelli to Report

### **5. High School\Community Courts – Court Washing**

*Informational Items:* Kelli to Report

### **6. DTC Promotional Items**

*Informational Item:* Susan to report on writing an article on Anneke. Proposal to put together a list of contacts for disseminating information about DTC events.

### **7. Treasurer's Report**

### **8. Community Complex Message Board**

*Informational Item:* Board is in place and ready for use --- nicely done Frans. Board to discuss items to post and how to let members know it's available to use within guidelines.

### **9. SATA Men's Interclub Coordinator - Vacant**

### **10. High School \ Community Courts Equipment Order:**

- a. Light Bulb Replacements

### **11. New Business\Open Forum**

## **DTC Treasurer's Report for June 2015**

**Wells Fargo Business Checking balance 6/29/15 was \$ 7929.87**

Inflows:

\$ 409.38—dues

Outflows:

\$ 309.23—Volleys for squeegee rollers and rain shuttle

\$ 150.00—Tax preparation fee to Pam Mainini

**Wells Fargo Business Savings Balance 6/29/15 was \$ 4338.02**

Inflows: None—anticipate \$100 transfer from checking + interest on 6/30

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1. Still anticipating invoice from the City for 1<sup>st</sup> quarter court fees. Will send reminder to them yet again!
  2. Treasurer was out of the country most of the month.

Prepared and Submitted by Christopher Dewees, DTC Treasurer



9725 Del Road, Suite A  
 Roseville, Ca. 95747  
 (916) 784-0430 Office (916) 784-9591 Fax

CA. LIC. #651790 Exp. 8/31/16  
 NV. LIC. #0044552  
 FED ID. #68-0273364  
 State of CA SBE #11824  
 Bond Rate 1% Min. \$300  
 www.sierrastriping.com

# ESTIMATE # 15-928

DATE:	6/16/2015
BID DATE:	

**DIR Registration #1000002790**

**ATTN: Mel Nelson**  
**TO: Davis Joint Un. School Dist.**  
 1919 5th Street  
 Davis, Ca. 95616  
 P. (530) 757-5385  
 F. (530) 757-5321

<b>PROJECT:</b>	Davis H.S. Tennis Courts
<b>ADDRESS:</b>	315 W. 14th St.
<b>CITY:</b>	Davis, Ca.
<b>ESTIMATOR:</b>	Rob Campbell
<b>PREVAILING WAGE: YES - STATE</b>	

**E-Mail:**

ITEM	QTY	DESCRIPTION	TOTAL
1	78,750	TENNIS COURT RESURFACING & STRIPING: 12 Tennis Courts SF - Pressure wash, broom and air sweep tennis courts prior to resurfacing. Clean out cracks in tennis courts (approx. 2,760 LF). Fill small cracks with Nova Caulk #1 and large cracks with Nova Bond, cement and sand prior to resurfacing. Squeegee apply two (2) coats of Nova Coat acrylic color with added sand using Nova Dark Green for inside playing surfaces and Grass Green for surrounding areas (more colors are available upon request).	88,200.00
	12	EA - Stripe tennis courts with two (2) coats of white paint to official layout (professional taped method).	
	1	Mobilization to Jobsite (approx. 23 days of work)	
2	1,200	OPTION: LOW AREA LEVELING ON TENNIS COURTS: SF - Clean low "birdbath" areas at inside playing surface areas only. Fill and trowel a mixture of Nova Bond, cement and sand to level low areas on playing surfaces at (12) tennis courts (approx. 55 locations) prior to applying acrylic color.	14,175.00
	1	Mobilization to Jobsite (approx. 6 days of work)	
NOTE: This proposal EXCLUDES the following item(s): A) Crackfill Warranty (cracks may reappear) B) Leveling Low Areas Surrounding Playing Surfaces of Tennis Courts C) Removing and Re-Installing Tennis Court Nets D) Removing and Replacing Asphalt E) Guaranty Courts will Properly Drain  NOTE: This proposal INCLUDES the following item(s): A) Prevailing Wage Rates			

ACCEPTANCE OF PROPOSAL: The above prices, specifications and provisions are satisfactory and are hereby accepted.  
 If a work order or purchase order is required please provide us the number.  
 Sierra Striping is authorized to do the work specified. Payment will be due upon completion and/or receipt of invoice.

<b>TOTAL</b>	<b>\$102,375.00</b>
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By: \_\_\_\_\_ ("Client") Date of Acceptance: \_\_\_\_\_ JOB / PO / WO #: \_\_\_\_\_