

Minutes DTC Monthly Board Meeting
December 6, 2017

Board members present: Dennis Anderson, Janine Carlson, Chris Dewees, George Haver, Cheri Herman, Kelli O'Neil, Margo Roeckl, and Grace Vaughn

Absent: Sue Shepps, Mike Ramos

Members present: Ashley Michaud

6:13 pm President Kelli O'Neil called the meeting to order

1. Minutes of the Meeting of November 1, 2017

The minutes of the Board of Directors Meeting of November 1, 2017 were reviewed.

A motion was made by Chris Dewees to approve the minutes of the November 1, 2017 board meeting. The motion was seconded by Grace Vaughn. A vote was taken and the minutes were unanimously approved.

6:21 Janine Carlson arrives

2. **Treasurer's Report – Chris Dewees** reviewed the Treasurer's Report. The Club has about \$15,000 between checking and savings accounts. Some additional funds will be coming in as fees and some funds were paid out for equipment purchases – nets and squeegee rollers. Treasurer's Report is attached.

ACTION ITEM: Chris Dewees to meet with Dale hersch to obtain fees and prepare USTA insurance forms

3. Community/DHS Court Repair project

Kelli O'Neill obtained proposals for court repairs at the Community/High School Courts. The Board will move forward with its efforts to get a technical bid and fundraising proposal to the DJUSD Superintendent and DHS Athletic Director so that the District has the information about the cost of repairs prior to a new Facilities Manager being hired. The priority was to fund the repair of the first three courts and to work in conjunction with the School District to achieve repair of all 7 courts. Once the position of the DJUSD is ascertained the Board will have a better idea of the scope of the project and funds needed and will review the project prior to fundraising through members and community businesses. Prior to taking the technical bid to the DJUSD recommendations for Bruce Sheldon would be obtained and be brought to the DJUSD with the technical proposal.

ACTION ITEM: Chris Dewees and George Haver to go to UCD and Stonegate and El Macero to get references for Bruce Sheldon's work on those courts and photos of the courts that he has repaired in order to incorporate that information into the project packet brought to the DJUSD.

ACTION ITEM: Chris Dewees to check on the possibility of obtaining grant funding for the project from USTA

4. **DTC Tennis Events / Holiday Social**

Holiday Social

The Holiday social had 24 people in attendance and was coordinated by Grace and Kelli. Matt pritel and Sarah Colinson were the winners of the most games won in the round robin format. Folks stayed for quite some time after tennis for the potluck and there was an impromptu tennis shirt raffle because Sue Shepps had dropped off the DTC t-shirts that she had stored at her house. Raffle to be included in future events!

STEAC Adopt-A-Family

Kelli coordinated the Adopt-a Family program for the DTC and delivered all items to the drop off.

5. **Winter Equipment needs** – 6 Squeegee rollers, 1 blade and 2 nets purchased

ACTION ITEM: Grace Vaughn to send out reminder to members that Squeegee rollers need to be wet in order to work properly.

6. **Annual Meeting Planning** – Open Board positions

The Annual meeting will be held Wednesday February 7 at 6 pm. Open Board positions include:
League Coordinator (Sue Shepps moving)
Vice President (Cheri Herman term ends)
Treasurer (Chris Dewees)
Membership Coordinator (Grace Vaughn)

The Board decided to go back to the less formal method of asking folks about their interest and nominating them at the annual meeting rather than forming a nominating committee.

ACTION ITEM: Kelli O'Neill to check with Kathi Wahed about her interest in the Treasurer's position and to check with Joanne Crosta about taking over the Newsletter

7. **Open Forum**

ACTION ITEM: Cheri Herman to purchase 3 additional shelves to hold League Winner recognition certificates – the wall of Champions is getting crowded!

The Board rejected the idea of member Linda Deos having a City Council support event at the DTC Clubhouse since the DTC is a 501c(3) corporation and cannot be viewed as endorsing any particular political candidate or party.

ACTION ITEM: Dennis Anderson to hang framed US Open poster.

8. Recognizing Fall League Winners

Plaques were hung for the SATA Fall 2017 League Winners

Davis Womens 7.5 Friday Team – Party at the Net

Davis Mens 50+ 7.5 Saturday Team – Davis Farm Team (undefeated season)

The meeting was adjourned at 7:20 pm. The next meeting is scheduled for Wednesday January 3, 2018 at 6:00 pm in the Clubhouse.

Attachments:

Agenda Items for the DTC Monthly Board Meeting on December 6, 2017

DTC Treasurer's Report for November 2017

Bruce Sheldon Bids for Court Repairs

Agenda Items for the DTC Monthly Board Meeting on Dec. 6, 2017

- 1. Approve Minutes from Board meeting held on Nov. 1, 2017**
- 2. Treasurer's Report – *Chris***
- 3. High School\Community Courts Resurface Proposal**
 1. Bruce Sheldon's Proposals and Cost
 2. Putting together a package
- 4. Holiday Social and Potluck Wrap-up – *Grace\Margo***
- 5. Winter Equipment Order\Nets – *Grace\Chris***
- 6. Annual Meeting Planning – Open Board Positions- Election Format**
- 7. Recognizing Fall League Winner**
- 8. Open Forum\New Business**

DTC Treasurer's Report for November 2017

Wells Fargo Business Checking balance 11/30/17 was \$ 7852.50

Inflows:

\$ 174.54---dues

Outflows:

\$ 100.00—required transfer to Savings

\$ 120.00—reimburse C. Dewees for SATA dues (\$80) and stamps (\$40)

Wells Fargo Business Savings Balance 11/30/17 was \$ 7342.37

Inflows:

\$.18— interest earned

\$ 100.00—transfer from Savings

1. Will collect 2 quarters of court fees from Dale this week.
2. 6 Squeegee rollers, 1 blade and 2 nets ordered from Volleys
3. Annual report to USTA will occupy your Treasurer this month. Once approved, we will be eligible for the USTA liability insurance.

Prepared and Submitted by Christopher Dewees, DTC Treasurer

Tennis Court Specialists
Bruce Sheldon / Dan Sivley
871 Ridgeview Drive / Woodland, CA 95695
State License #808636
Phone 530 681-0772

Proposal

November 29, 2017

Kelly O'Neill
Davis High School
530 304-6934
ksaoneill@sbcglobal.net

CONTRACTOR AND OWNER AGREE AS FOLLOWS:

Contractor shall furnish as per submitted specifications and cost, all materials, labor, equipment, transportation and perform all work necessary for the complete resurfacing of three tennis courts #1-3 at Davis High School. Owner shall provide access to the property, water and electricity to the site and allow trash to be placed in the dumpster. Owner shall grant free access to workmen and vehicles, and shall allow areas for storage of materials and rubbish. Owner agrees to keep driveways clear and available for movement and parking of vehicles. Owner agrees to be responsible for any required fees, permits, or licenses.

Clean and prepare surface by water broom and/or blower

Repair approximately 600 feet of cracks using RiteWay crack repair system

Court Two: Grind 15 feet of raised area

Apply two coats of Nusurf over RiteWay repaired areas

Apply one coat of Nusurf over entire surface

Apply Laykold Surface System over entire surface

Lines will be taped and hand painted in accordance with the USTA specification

We propose to perform and complete the above specification for the sum of:

Twenty six thousand five hundred dollars (\$26,500.00)

All material and ratios are guaranteed to be as specified. All work to be completed in a workman like manner according to standard practices. Cracks repaired using RiteWay crack repair system are warranted for two years. We cannot and do not warrant against other cracks or checks reappearing. Payment due upon completion.

Authorized Signature

Bruce Sheldon

ACCEPTANCE OF PROPOSAL:

The above prices, specifications and conditions are hereby accepted. You are authorized to do the work as specified.

Authorized Signature

Date of Acceptance / /2017

Tennis Court Specialists
Bruce Sheldon / Dan Sivley
871 Ridgeview Drive / Woodland, CA 95695
State License #808636
Phone 530 681-0772

Proposal

November 29, 2017

Kelly O'Neill
Davis High School
530 304-6934
ksaoneill@sbcglobal.net

CONTRACTOR AND OWNER AGREE AS FOLLOWS:

Contractor shall furnish as per submitted specifications and cost, all materials, labor, equipment, transportation and perform all work necessary for the complete resurfacing of four tennis courts #4-7 at Davis High School. Owner shall provide access to the property, water and electricity to the site and allow trash to be placed in the dumpster. Owner shall grant free access to workmen and vehicles, and shall allow areas for storage of materials and rubbish. Owner agrees to keep driveways clear and available for movement and parking of vehicles. Owner agrees to be responsible for any required fees, permits, or licenses.

Clean and prepare surface by water broom and/or blower

Repair approximately 650 feet of cracks using RiteWay crack repair system

Apply two coats of Nusurf over RiteWay repaired areas

Apply one coat of Nusurf over entire surface

Apply Laykold Surface System over entire surface

Lines will be taped and hand painted in accordance with the USTA specification

We propose to perform and complete the above specification for the sum of:

Thirty one thousand seven hundred dollars (\$31,700.00)

All material and ratios are guaranteed to be as specified. All work to be completed in a workman like manner according to standard practices. Cracks repaired using RiteWay crack repair system are warranted for two years. We cannot and do not warrant against other cracks or checks reappearing. Payment due upon completion.

Authorized Signature

Bruce Sheldon

ACCEPTANCE OF PROPOSAL:

The above prices, specifications and conditions are hereby accepted. You are authorized to do the work as specified.

Authorized Signature

Date of Acceptance / /2017