

Minutes DTC Monthly Board Meeting
April 5, 2017

Board members present: George Haver, Kelli O'Neil, Janine Carlson, Susan Shepps, Mike Ramos
Absent: Grace Vaughn, Dennis Anderson, Chris Dewees, Cheri Herman, Margo Roeckl

6:26 pm President Kelli O'Neil called the meeting to order

1 TREASURERS REPORT

Chris Dewees was not present but emailed the Treasures Report (handout attached and incorporated by reference herein). Kelli said we have about \$17,000 in two accounts.

2 MINUTES OF THE MEETING OF MARCH 1, 2017

The minutes of the Board of Directors Meeting of March 1, 2017 were reviewed. Changes requested by Kelli include removing Veronica Dunn, adding Mike Ramos and removing Draft watermark. Since a quorum was not in attendance, after Margo makes the corrections, Board members will vote via email to approve the minutes.

ACTION ITEM: Kelli will inform Margo of changes and Board Members will vote via email to approve minutes.

3 TENNIS SOCIAL ACTIVITIES

Mike Ramos gave updates on social activities

a – Saturday Socials

Mike has a list of about 25 people interested, committed to getting it started in April, shooting for Picnic Day (4/22). Range of users from beginning to more experienced. Suggestions to have people RSVP or use a poll to have people signup.

ACTION ITEM: Mike will get the first one started on 4/22 and will get fliers made up.

b – Yolo Team Tennis Tournament

May 13 is too soon, will shoot for June 3rd (USTA home match will be rescheduled so courts will be free). Kelli said it took about 1.5 months to prepare last time (get notices out, get teams signed up). Mike would like to get sponsors (Volleys?) involved. Sue to get permits for courts – 9 courts from 8 am – 3 pm.

ACTION ITEM: Mike will provide contact information to Janine to post on web and Facebook sites

ACTION ITEM: Kelli to provide Mike the information that she had from last year's Team Tennis event so that he would have a better idea of all of the tasks and who was responsible for the tasks last year to aid in the planning of this year's event. **COMPLETED**

ACTION ITEM: Sue to request permit for the event.

ACTION ITEM: Mike to contact **Susie Berman** to make a flyer for the event and to advertise the event in the Enterprise. Mike mentioned he was going to ask his mother-in-law make the fliers

c – Fall Tennis Tournament – Name and Date TBD

ACTION ITEM: Mike to select a date and request permit for the event through **Sue** and to start a committee to help work on this event.

d – Club Publicity - Grace hasn't had time to get business cards printed yet and she emailed the design (handout attached and incorporated by reference herein).

ACTION ITEM: George to contact the City Community Services Director to include information about Saturday Socials in City Community Services Bulletins and e-mails.

ACTION ITEM: Grace to research business cards for DTC so that new players could be given cards to encourage access to the DTC. **COMPLETED**

4 HIGH SCHOOL COURT REPAIRS

a - Benches on North courts

Kelli found a Cabana Bench for \$1490 (6' x 3') for the area between Courts #10 & 11 and Fence Cabana's for the 2 end benches (court #8 and #12) for \$500 each (plus shipping/tax). The Cabana Bench will require cement footers to be installed.

Kelli also suggested this might be a good opportunity for someone to contribute a memorial and regain some of the funds back.

Kelli made a motion to spend about \$3000 for benches/canopies and George seconded the motion and the 5 attending members voted in favor.

ACTION ITEM: Kellie to research additional bench options and bring info back to the Board next month. **COMPLETED**

ACTION ITEM: Kelli will email Board members to get approval for purchase and if approved, George will email George Parker to ask if they will allow us to install the bench and canopies and if they will do the installation of the footers for the Cabana Bench

b – Current Benches

Dennis secured the current benches (Thanks, Dennis!)

5 NAMING THE DTC CLUBHOUSE IN MEMORIAL FOR GENE SAKAI

Chris reported (via email) that moving up to an 18x24 sign ups the cost to \$125 for the vinyl sign (vs. \$95 for the 12x18 sign). For the larger vinyl-covered aluminum it would take about one week. For the bronze plaque it would take about three weeks.

A long discussion about what wording to have for the outside sign and the interior plaque. The general idea was to have "Gene Sakai Tennis Clubhouse" on the exterior sign ("Memorial" and "Davis" was voted out) in an arc over the tennis ball bicycle logo not to exceed \$500.

An interior plaque inside the clubhouse (location not yet determined) reading "This Clubhouse is Dedicated in Memory of Gene Sakai (birth and death dates) who embodied the spirit of Davis Community Tennis." The cost for the plaque not to exceed \$350.

Options were discussed:

- 1) Exterior sign 18x24 and interior plaque
 - 2) One or the other
 - 3) "Gene Sakai Tennis Clubhouse" in arc above logo on the exterior and the interior plaque.
- Option #3 was unanimously approved via members present and via email.

ACTION ITEM: Chris to obtain more information about the size and design of an exterior and interior sign and bring the results to the next Board meeting. **COMPLETED**

ACTION ITEM: Kelli still waiting from City on approval for posting sign

ACTION ITEM: Janine to provide a mock up of the exterior sign and give to Kelli so Chris can get an estimate of the cost of this new sign. (The mockup has been prepared and is in the Webmaster Dropbox folder.) **COMPLETED**

6 CLUBHOUSE AND COURT MAINTENANCE AND REPAIRS

a – New Refrigerator - No action by Dennis Anderson yet.

ACTION ITEM: Dennis to research costs and send e-mail for a vote on expenditures of funds for purchase of a new refrigerator.

b- Clubhouse Painting – Postponed

ACTION ITEM: Dennis to check on paint supplies and discuss project with **Mike** to get an idea of the costs involved for next meeting.

c- Award shelves

ACTION ITEM: Cheri to research costs and style of shelves and send an e-mail to board to authorize purchase. Dennis to install shelving. **COMPLETED** (Great job!)

The meeting was adjourned at 7:33 pm. The next meeting is scheduled for Wednesday May 3, 2017 at 6:00 pm in the Clubhouse.

Attachments:

Agenda Items for the DTC Monthly Board Meeting on April 5, 2017

DTC Treasurer's report for March 2017

Business Card Design

Benches and Canopies

Agenda Items for the DTC Monthly Board Meeting on April 5, 2017

1. **Approve Minutes from Board meeting held on March 1, 2017**
 2. **Treasurer's Report – Chris**
 3. **Naming the Clubhouse for Gene Sakai – Chris – Action Item**
 1. A plaque: 18" high x 24" long.
 2. Location on Front of Building?
 3. Plaque narrative: "Gene embodied the spirit of community tennis"
 4. City Approval – Once dimension, content and location are set.
 5. Dedication - Social Event: *Date, Time, Format*
 4. **Club Events and Tournament Calendar for 2017 – Mike – Action Item**
 1. Yolo Team Tennis Tournament Set – May 13
 2. Saturday Socials – Start Date?
 - A. George – Contact City regarding Saturday Socials in City Community Services Bulletins and e-mails
 3. Fall Tournament – Name and Date.
 4. Club Tournaments and Socials - Advertisements
 1. Fliers, Enterprise, Facebook, Website, Davis Wiki
 2. Handouts – Grace Business Cards.
 5. **High School Court Repairs – Action Item**
 1. Benches – North Courts – Dennis\Kelli
 - A. Securing Current Benches
 - B. Proposed Shade Covers
 1. Canopy Bench – Between courts 9 & 10 – Memorial Opportunity
 2. Fence Cabana x 2 – End bench on court 8 & 12.
 - C. Send email to George Parker with idea and cost DTC will cover.
 6. **Clubhouse Maintenance – Dennis - Action Item**
 1. Refrigerator – Replacement Cost.
 2. Championship Certificates Shelves.
 3. Exterior Painting Party – Cost and Date.
6. **Open Forum\New Business**

DTC Treasurer's Report for March 2017

Wells Fargo Business Checking balance 3/31/17 was \$ 10,378.23

Inflows:

\$ 719.20--dues
\$ 24.15---donation for Sakai

Outflows:

\$ 100.00—required transfer to Savings

Wells Fargo Business Savings Balance 3/31/17 was \$ 6540.99

Inflows:

\$.17— interest earned
\$ 100.00—transfers from Savings

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1. Dues continued to flow in during March.
 2. Next task is our annual tax reporting due in May. Will also compile an "annual report" for the membership.
 3. Dale's quarterly reimbursement of City court fees is due.
 4. Awaiting direction from the Board about size of sign and whether they wish to purchase one s for inside (bronze) and one for the outside. Estimated costs from Action Signs are \$95 for a 12x18 vinyl over metal sign and approximately \$250 for a bronze plaque.
 5. Quarterly payment to City (April-June) will be paid during April.
 6. Appears that we might need a couple of new nets installed.
 7. Someone might consider creating a concise brochure to hand out on the court to prospective members. This could summarize how DTC supports tennis (nets, advocating, etc) as well as the opportunity for interclub, drop ins, social tennis, and instruction.

Prepared and Submitted by Christopher Dewees, DTC Treasurer



TENNIS IS FOR LIFE!



Davis Tennis Club: www.davistennisclub.org

Year round tennis on the high school tennis courts.

Check our website for “drop in” times, lessons, team league play, social events, etc