

# **MINUTES OF THE DAVIS TENNIS CLUB MEETING**

**Oct 14, 2020**

**Meeting called to order at 6:00 pm.**

**In attendance:** Kelli O'Neill, Roger Gough, Hyunok Lee, Janine Carlson, George Haver, Grace Vaughn and Dennis Anderson.

The meeting was held outside behind the Gene Sakai Clubhouse where board members spread out and wore masks to prevent the spread of Covid-19. This was the first DTC board meeting in 6 months with the last meeting taking place on March 11. Board members conducted club business during this time via email. The conducted business is recorded in the minutes of this meeting.

## **Item 1: Minutes of last Meeting – Approval**

Board approved the minutes of the board meeting held on March 11, 2020.

## **Item 2: Public Courts Replacements Projects**

Kelli provided an update. The City is moving forward on the project and intends to put out the job to bid sometime this month. It takes about 4 months to choose a contractor and the City anticipates starting to replace the courts sometime in the spring. The City does not know at this time if all involved tennis complexes will be redone at the same time or piecemeal.

Kelli also provided that the City automatically extended the lease to the clubhouse for another 5 years. The original lease was due to expire in July of this year. The new expiration date is: 7/13/2025.

## **Item 3: New Idea: Member of the Year**

The board decided to recognize a DTC member for outstanding volunteerism and commitment to the tennis community as the "Gene Sakai Member of the Year." Janine will set up an online survey for members to nominate one person and describe why they chose the nominee. The board

will then decide who to recognize as the member of year from the list of those the members nominate. The name will be added to an award plaque which will be installed in the clubhouse with room to recognize winners for years to come.

#### **Item 4: DHS\Community Park Fix-it Fundraiser**

Kelli provided an update on the DHS tennis courts fix-it fundraiser. Per Sally Hosley and Dale Hersch, the Davis Joint Unified School District intends to remove courts 1-3 to make room for a new STEM building in that area. The school district plans to build 3 new tennis courts somewhere in the grass area on the north side of the complex to replace the courts removed for the new structure. The exact location has not yet been determined. Construction on the site is slated to start in 2 years. The general consensus among board members is the school district probably won't replace the middle courts (#4-7) before then since the layout of the complex has changed and will likely be incorporated into the project to put in the new STEM building. Given the new direction for the tennis complex and members now may be struggling financially due to the pandemic, the board decided to suspend the current campaign to raise money for the construction of new courts at DHS. However, if the school district decides to replace the courts then the DTC will re-start the fundraiser if the district lets Sally and Dale know when construction of the new courts is to take place. As of 9/20/2020, the club has raised \$10,050.

The board also discussed adding a bathroom or two to the area of the existing facilities at the Community Pool Complex for use by DTC club members. The bathrooms would face out toward the tennis complex and accessed from the outside only. Kelli will try to find a member who can estimate the cost of adding the restrooms and bring the information to the next board meeting.

#### **Item 5 – Treasurer's Report**

Hyunok provided the individual financial reports detailing the account activity for the last 6 months and a summary of the club's current bank accounts. These reports are attached.

From the date of our last meeting, March 11 until this meeting Oct 14, the board unanimously approved the purchase of the following equipment for the tennis club.

4/28/2020

4 Edwards Center Straps: \$41.14

6/9/2020

2 Net Headbands: \$129.90

Aug/2020

Dennis Anderson purchased a new lock for the front door to the clubhouse. The cost was \$120.58. The purchase was made under urgent circumstances to secure the clubhouse so the board did not vote on the expense.

Sept/2020

3 Edwards Outback Double Center Nets

5 Headbands

5 Center straps

1. Rain Shuttle (Super Squeegee)

Total Cost: \$1,383.98

The board voted to reduce the annual amount Dale Hersch pays the DTC to permit the courts for his programs by \$1000, the equivalent of 4 months Dale could not hold classes due the pandemic shutdown.

## **Item 6 – New Business, Open Forum**

Hyunok provided she intends to step down as treasurer at the end of the year. She suggested that the club contact Ann Marie Zurborg who expressed interest in taking over as Treasurer.

Hyunok provided that Natomas Racquet club is shutting down for good. She has approached the manager about donating/selling used equipment including nets, squeegees and ball machines to the club. The manager said the decision on the fate of the equipment will be made after the racquet club closes on Nov. 4. Hyunok will follow-up with the manager and let the board know what she learns.

Follow-up items for next board meeting agenda:

1. Janine to create Member of the Year online survey.
2. Kelli update on progress of replacing city courts.
3. Hyunok provide update on Natomas Racquet Club equipment availability.
4. Community Pool bathroom(s) estimate.

**Meeting adjourned: 6:50pm**

**Agenda Items for the DTC Monthly Meeting, Oct. 14, 2020**

- 1. Approve Minutes from Board meeting held on March 11, 2020.**
- 2. Public Courts Renovation Project Update**
- 3. Ideas to recognize a DTC member for outstanding volunteerism and commitment to tennis community.**
  - 1. Example: Member of the Year**
- 4. City Courts Repair Project/ High School Fix-it Fundraiser - Update**
- 5. Treasurer's Report.**
- 6. Open Forum, New Business**

## Summary Treasurer Report, January through September 2020

Reported on October 14, 2020

<b>TOTAL BALANCE (Checking+savings) as of 9/31/2020 : \$41,644.96</b>
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Checking	\$30,996.05
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Savings	\$10,648.91
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**INFLOW**                    **\$4,512.30**  
                                 **Donations**                    **\$490**

Jan	\$230
Feb	\$10
Apr	\$100
May	\$100
July	\$50

**Membership**                    **\$4022.30**

Jan	\$2,264.26
Feb	\$120
Mar	\$1,047.84
May	\$260
June	\$175.14
July	\$115.06
Sept	\$40

**OUTFLOW**                    **\$3,196.95**

Jan	Supplies from Volley's, net twines, headbands, raffle items,etc.	\$297.74
Jan	T-shirts (reimbursement to Kelli)	\$864.70
Jan	Supplies (net straps) from Volleys	\$41.14
Jan	USTA/CTA insurance	\$225
Feb	Mini-split repair, Blake's Heating & Air	\$1,203.79
May	Mailbox renewal	\$168
May	CA SI-100 certification renewal+copy request fees	\$26
Aug	New lock (Clubhouse)	\$120.58
Sept	Electronic tax filing service	\$250

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The Court fix-it donations total \$10,050 as of 9/20/2020

Feb. CA SI-100 certification renewal (every two years) mailed and certified

Sept 17, Mailed RRF-1 Annual Registration Renewal Fee Report to Attorney General of California.

## February 2020 Treasurer Report (2/1-2/29)

**TOTAL BALANCE (Checking+savings): \$40,320.79**

### **BUSINESS CHECKING**

**-Current balance 2/29/2020 : \$30,472.59      -Balance forward: \$31,546.38**

-Inflows: \$130

Donation

\$10

Membership

\$120

-Outflows: \$1,203.79

Mini-split repair, paid to Blake's Heating & Air    \$1,203.79 (check #1278)

### **SAVINGS**

**-Current balance 2/29/2020: \$9,848.20      -Balance forward: \$9,847.96**

-Inflows \$0.24

Interest earned

\$0.24

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-Court fixit donations: \$9,800 (including ProAm income).

-In addition to membership checks received via mail (\$120), we also received about \$1,000+ of membership income in February. I transfer the money from our paypal account to our bank on the 28<sup>th</sup>. This transfer was not completed until March 1 and thus this income will show up in the March report.

## March 2020 Treasurer Report (3/1-3/31)

**TOTAL BALANCE (Checking+savings): \$41,368.82**

### **BUSINESS CHECKING**

**-Current balance 3/31/2020 : \$31,320.43      -Balance forward: \$30,472.59**

-Inflows: \$1,047.84	
Membership	\$1,047.84
-Outflows: \$200.00	
Transfer to savings	\$200

### **SAVINGS**

**-Current balance 2/29/2020: \$10,048.39      -Balance forward: \$9,848.20**

-Inflows \$200.19	
Interest earned	\$0.19
Transfer from checking	\$200



## April 2020 Treasurer Report (4/1-4/30)

**TOTAL BALANCE (Checking+savings): \$41,468.90**

### **BUSINESS CHECKING**

**-Current balance 4/30/2020 : \$31,320.43      -Balance forward: \$31,320.43**

-Inflows: \$100		
	Donation	\$100
-Outflow	\$100	
	Transfer to savings	\$100

### **SAVINGS**

**-Current balance 4/30/2020: \$10,148.47      -Balance forward: \$10,048.39**

-Inflows \$100.08		
	\$Transfer from checking	\$100
	Interest earned	\$0.08

## May 2020 Treasurer Report (5/1-5/31)

**TOTAL BALANCE (Checking+savings): \$41,634.99**

### **BUSINESS CHECKING**

**-Current balance 5/31/2020 : \$31,486.43      -Balance forward: \$31,320.43**

-Inflows: \$360

Donation	\$100
Membership	\$260

-Outflows: \$194

Mailbox renewal	\$168	
CA SI-100 certification renewal+copy request fees		\$26

### **SAVINGS**

**-Current balance 5/31/2020: \$10,148.56      -Balance forward: \$10,148.47**

-Inflows \$0.09

Interest earned	\$0.09
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## June 2020 Treasurer Report (6/1-6/30)

**TOTAL BALANCE (Checking+savings): \$41,810.21**

### **BUSINESS CHECKING**

**-Current balance 6/30/2020 : \$31,461.57      -Balance forward: \$31,486.43**

-Inflows: \$175.14

Membership

\$175.14

-Outflows: \$200

Transfer to savings

\$200

### **SAVINGS**

**-Current balance 6/30/2020: \$10,348.64      -Balance forward: \$10,148.56**

-Inflows \$200.08

Interest earned

\$0.08

Transfer from checking

\$200

## July 2020 Treasurer Report (7/1-7/31)

**TOTAL BALANCE (Checking+savings): \$41,975.36**

### BUSINESS CHECKING

**-Current balance 7/31/2020 : \$31,526.63      -Balance forward: \$31,461.57**

-Inflows: \$165.06

Donation      \$50

Membership      \$115.06

-Outflows: \$100

Transfer to savings      \$100

### SAVINGS

**-Current balance 7/31/2020: \$10,448.73      -Balance forward: \$10,348.64**

-Inflows \$100.09

Interest earned      \$0.09

Transfer from checking      \$100

## **August 2020 Treasurer Report (8/1-8/31)**

**TOTAL BALANCE (Checking+savings): \$41,854.87**

### **BUSINESS CHECKING**

**-Current balance 8/31/2020 : \$31,306.05      -Balance forward: \$31,526.63**

-Inflows: \$0

-Outflows: \$220.58

New lock (Clubhouse)      \$120.58

Transfer to savings      \$100

### **SAVINGS**

**-Current balance 8/31/2020: \$10,548.82      -Balance forward: \$10,448.73**

-Inflows \$100.09

Interest earned      \$0.09

Transfer from checking      \$100

## September 2020 Treasurer Report (9/1-9/30)

**TOTAL BALANCE (Checking+savings): \$41,644.96**

### **BUSINESS CHECKING**

**-Current balance 9/30/2020 : \$30,996.05      -Balance forward: \$31,306.05**

-Inflows: \$40

Membership      \$40

-Outflows: \$350

Electronic tax filing service      \$250

Transfer to savings      \$100

### **SAVINGS**

**-Current balance 9/30/2020: \$10,648.91      -Balance forward: \$10,548.82**

-Inflows \$100.09

Interest earned      \$0.09

Transfer from checking      \$100