

Davis Tennis Club Board of Directors meeting on April 13, 2011 at Olympic Cottages Community room.

Meeting called to order at 5:30 P.M. In attendance were George Haver, Janine Carlson, Carolyn Teragawa, Dennis Anderson, Grace Vaughn, and Robert Glassburner.

1. Minutes of March 2, 2011 meeting were read and approved.

2. Treasurer's report was reviewed. As of April 1, 2011 the checking balance was \$3,904.21 and the savings balance was \$545.84. The report noted that Phase 1 of the Clubhouse construction was completed and we have a final payment due to Mak Design+Build as per our construction contract. We will have used the bulk of our remaining funds during the first two weeks of April to pay Mak Design+Build and to pay for court fees for the first quarter of 2011.

The completions of Phase 2 of the Clubhouse project is estimated at \$20,000; to fund this Phase depends on grant funds from the USTA, plus renewed fund-raising donations.

3. Dennis Anderson reported on soliciting bids from electrical contractors. So far he has received bids from Milt Carpenter, Matt Guiffroy, and Dennis Allen. Matt Guiffroy will also submit a bid for the Drywall work. A&P Plumbing is ready to reconfigure the sprinkler system when funds are available.

4. Fundraising: Robert Glassburner presented draft letters in 3 formats to send to 1. Prior donors, 2. Interclub team members, and 3. all other DTC members. The letters are designed to be as personal as possible, and to lay out this one-time expense, and the possibility of making monthly donations through Paypal. Robert will meet with Chris Dewees to coordinate the letters to avoid duplication between donors and team members and club members.

5. USTA tournament: Carolyn Teragawa discussed preparations for the May 14-15 tournament. Upfront expenses include \$350 for a referee, trophies, and refreshments. Volunteers are set up to help with the tournament desk, draws, website, publicity, court monitoring, and refreshments. Dale Hersch, Janine Carlson, and Carolyn Teragawa had a very helpful meeting with Michelle Wilson of Norcal USTA to talk over all of the aspects of running a tournament.

Meeting adjourned at 7:15 P.M.